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| **PARLIAMENTARY PROCEDURE** | |
| |  |  | | --- | --- | | 1) | Some organizations may hold only one business meeting of the general membership each year. This is called the society's \_\_\_\_\_. | |  | A) special meeting | |  | B) calendar meeting | |  | C) fiscal meeting | |  | D) annual meeting | |  |
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| |  |  | | --- | --- | | 2) | A meeting that is called to be held at a time different from the regular meeting to consider one or more items, is called a/an \_\_\_\_\_. | |  | A) executive meeting | |  | B) sine die meeting | |  | C) adjourned meeting | |  | D) special meeting | |  |
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| |  |  | | --- | --- | | 3) | The bylaws of an organization include all of the following **except**\_\_\_\_\_. | |  | A) how the organization functions | |  | B) the rules that the organization believes are important | |  | C) the names of the officers of the organization | |  | D) the principal characteristics of the organization | |  |
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| |  |  | | --- | --- | | 4) | There are \_\_\_\_\_ FBLA administrative regions. | |  | A) 3 | |  | B) 5 | |  | C) 4 | |  | D) 7 | |  |
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| |  |  | | --- | --- | | 5) | Schools benefit from having FBLA because the organization has the goal of \_\_\_\_\_. | |  | A) 100% of graduates attending college | |  | B) replacing core curriculum with business courses | |  | C) encouraging scholarship and school loyalty | |  | D) encouraging individualism | |  |

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| |  |  | | --- | --- | | 6) | When the Previous Question is considered on a series of pending motions, they are voted on in the \_\_\_\_\_. | |  | A) next meeting | |  | B) order that the proposer of each motion demands | |  | C) same order in which they were proposed | |  | D) reverse order in which they were made | |  |
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| |  |  | | --- | --- | | 7) | The chair is obligated to answer all Parliamentary Inquiry questions except those that \_\_\_\_\_. | |  | A) are hypothetical in nature | |  | B) help members understand the parliamentary situation | |  | C) assist members in making an appropriate motion | |  | D) explain the effects of a motion | |  |
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| |  |  | | --- | --- | | 8) | Which of the following motions enables a majority of the assembly to bring back for additional consideration a motion on which there has already been a vote? | |  | A) reconsider | |  | B) rescind | |  | C) postpone to a certain time | |  | D) take from the table | |  |
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| |  |  | | --- | --- | | 9) | The last paragraph of the minutes should state \_\_\_\_\_. | |  | A) which motions were seconded | |  | B) all notices of motions | |  | C) all sustained points of order | |  | D) the time of adjournment | |  |
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| |  |  | | --- | --- | | 10) | Standing committees are \_\_\_\_\_ committees. | |  | A) permanent | |  | B) reporting | |  | C) temporary | |  | D) social | |  |

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| |  |  | | --- | --- | | 11) | \_\_\_\_\_\_\_ is beginning the meeting by the presiding officer. | |  | A) Suspending the meeting | |  | B) Announcing the meeting | |  | C) Adjourning the meeting | |  | D) Calling the meeting to order | |  |
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| |  |  | | --- | --- | | 12) | To end debate and amendments to a motion requires a(n) \_\_\_\_ vote. | |  | A) unanimous | |  | B) 3/4 | |  | C) 2/3 | |  | D) majority | |  |
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| |  |  | | --- | --- | | 13) | Which of the following motions would be the most appropriate to be divided? | |  | A) I move we go to Disneyland next weekend | |  | B) I move we buy our secretary a new personal computer and a new laser printer | |  | C) I move we buy our president a new podium | |  | D) I move we form a recreation committee and give it instructions | |  |
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| |  |  | | --- | --- | | 14) | One characteristic of subsidiary motions is that they are \_\_\_\_\_. | |  | A) the highest ranking of all motions | |  | B) applied to any main motion | |  | C) always applied to another motion after they are voted on | |  | D) only applied to a main motion after it has been amended | |  |
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| |  |  | | --- | --- | | 15) | If a main motion is pending and a motion to amend is being debated, which one of the following motions would be out of order? | |  | A) Postpone Indefinitely | |  | B) Adjourn | |  | C) Point of Order | |  | D) Limit Debate | |  |

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| 1) | D |
| 2) | D |
| 3) | C |
| 4) | B |
| 5) | C |
| 6) | D |
| 7) | A |
| 8) | A |
| 9) | D |
| 10) | A |
| 11) | D |
| 12) | C |
| 13) | B |
| 14) | B |
| 15) | A |